

WHOLESALE LOAN CLOSING DOCUMENT ORDER FORM

BORROWER INFORMATION: Enter names as they should appear on closing documents. For 2nd lien loan products, please enter names as they will appear on the 1st lien Note and Deed of Trust.

Borrower:	
Co-Borrower:	
Non-Applicant Spouse:	

BROKER COMPENSATION: Broker Compensation will be reflected on the Closing Disclosure. For payment by wire: Please attach wiring instructions. For payment by check: Please enter remittance address.

Broker Name:			
Loan Officer Name:			
Payment Preference:	Select One	Remit to Address (check):	

LOAN INFORMATION: Enter the information below for the subject loan. For 2nd lien products, please also include the 1st lien loan amount.

1ST Lien Loan Amount:		2nd Lien Loan Amount:	
Sales Price (if applicable):		Loan Term:	
Rate:		Escrows :	Select One

THIRD PARTY CONTRACT PROCESSING AND APPRAISAL FEES: A 3rd Party Contract Processing Fee can be collected from the Borrower and paid directly to the Processing Company. An invoice is required. Appraisal fees paid for by the Broker prior to closing will be collected from the Borrower at closing; funds for reimbursement will be remitted to the Broker.

Fee Description	Fee Amount	Payable To
3rd Party Processing Fee		
	Fee Amount	Pre-Paid By
Appraisal Fee		Select One
Final Inspection Fee		Select One
Notes:		

CLOSING INFORMATION: Please indicate if the title company requires documents by a specific date or time. Interest credit is available for loans funding on or before the 5th of the month. Power of Attorney must be approved before documents can be drawn.

Docs Needed by Date:		Docs Needed by Time:	
Closing Date:		Funding Date:	
Closing Time:		Interest Credit:	Select One
Document Date:		Mail Out?	Select One
Power of Attorney:	Select One		

BROKER CONTACTS: Please include up to 3 Broker contacts that would like to receive the following notifications: CD balancing with Title, CD delivery to the Borrower, and Document Delivery to title. Contacts must be entered below to receive the notifications.

Broker Contact:	Name:		Title:	
	Email:		Phone:	
Broker Contact:	Name:		Title:	
	Email:		Phone:	
Broker Contact:	Name:		Title:	
	Title:		Phone:	

TITLE COMPANY INFORMATION: Please include the email for closing documents if it differs from the Title Agent Email.

Title Company Contact Info.	Company Name:	
	Address:	
	GF #:	
	Phone:	
	Title Agent Name:	
	Title Agent Email:	
	Email for Docs:	

This form must be used to request closing documents for Wholesale Loan Products (non-home equity). Please complete this form in its entirety. Incomplete forms will be returned for completion. Incorrect information may result in a delay in closing.

The T-64 and Seller's CD, when applicable, must be provided to the Closing Department before the Final Closing Documents can be released to the title agent.