



WHOLESALE LENDING LOAN SUBMISSION FORM

BORROWER INFORMATION:

Borrower Name:		Co-Borrower Name:	
Borrower Email:		Co-Borrower Email:	
NPS Name:		NPS Email:	

LOAN INFORMATION:

Subject Property Address:		Estimated Closing Date:	
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Lien Position: <i>(Select applicable lien position for subject loan(s) only)</i>	1ST Lien	Occupancy:	Primary Residence
	2ND Lien		Second Home
	1ST and 2ND Lien Combo		Investment Property

Loan Amount(s)*: <i>*Loan Amounts must match your 1003 and AUS</i>	1ST Lien:	\$	Property Type:	Select Property Type
	2ND Lien:	\$		If Condominium - Select Type
	<i>Refer to guidelines for min. loan amts.</i>			<input type="checkbox"/> PUD
			<input type="checkbox"/> Non-Warrantable Condo	

Loan Purpose: <i>*Check here if a F2 disclosure is required <input type="checkbox"/></i>	Purchase	LTV/CLTV/DTI:	LTV:	_____ %	
	Refinance (Rate and Term)*		CLTV:	_____ %	
	Cash-Out Refinance		DTI:	_____ %	
	Home Equity				

Loan Term and Amortization Type: <i>(Enter loan term and amortization for subject loan(s) only.)</i>	1ST Lien	FICO Score/ #Months Reserves:	FICO:	_____
	2ND Lien:		# Months Reserves:	_____
	<input type="checkbox"/> Fixed Rate <input type="checkbox"/> Arm		<i>Refer to underwriting guidelines for reserve requirements.</i>	
Arm Type:				

Asset Utilization?	Select One	Expected Rate: 0.00	Escrowing? Select One
Professional Program?	Select One	If you are locking the rate at submission you must also upload a completed Lock Request Form. Any loans that are received without a Lock Request Form will be considered to have a floating rate.	
New Construction?	Select One		

FILE CONTACTS

Company Name:		Loan Officer Location:	Select Metro Area
Loan Officer Contact Info.:	Name:	Phone Number:	
	Email:		
Loan Processor Contact Info.:	Name:	Phone Number:	
	Email:	<input type="checkbox"/> Check if this is a third party processor ¹	
Additional Contact Info.:	Name:	Phone Number:	
	Email:		
Title Company Contact Info.:	Name:	Phone Number:	
	Email:		



UNDERWRITING SUBMISSION INFORMATION

Please include additional loan details/compensating factors below that you feel would be beneficial for our Underwriting team to have. If you are requesting an exception to guidelines, please enter the details of your request below.

LOAN SUBMISSION CHECKLIST			
<input type="checkbox"/>	Completed Loan Submission Form	<input type="checkbox"/>	Completed Lock Request Form (required for disclosures if rate is locked)
<input type="checkbox"/>	1 st Lien 1003	<input type="checkbox"/>	2 nd Lien 1003
<input type="checkbox"/>	1 st Lien 1008	<input type="checkbox"/>	2 nd Lien 1008
<input type="checkbox"/>	AUS Findings (DU Approve or LP Accept)	Using Day 1 Certainty?	Select One
<input type="checkbox"/>	Credit Report (credit must be reissued in the Third-Party Lending Portal)		
<input type="checkbox"/>	Itemized Fee Sheet ¹ (required for initial disclosures ²)		
<input type="checkbox"/>	Income Documentation Per AUS Findings/Product Guidelines (required for submission to underwriting)		
<input type="checkbox"/>	Income Calculation (required for submission to underwriting)		
<input type="checkbox"/>	Asset Documentation Per AUS Findings/Product Guidelines (required if requesting a rush)		
<input type="checkbox"/>	Property Documentation	Transferring Appraisal*? Select One	
<input type="checkbox"/>	Purchase Contract (if applicable, required for submission to underwriting)		
<input type="checkbox"/>	Broker Anti-Steering Disclosure		
<input type="checkbox"/>	Authorization to Pull Credit		
<input type="checkbox"/>	Completed Exception Request Form (if applicable)		

¹ Broker fees are not allowed. A contract processing fee may be charged to the Borrower if paid to a third party. Fee worksheet provided must show itemized fee and amount. Invoice is required. Refer to Amplify Rate Sheet for Lender Fees.

² Initial loan disclosures will be sent by Amplify CU. Loan submissions must be received within 48 hours of the loan application date provided. Please allow 24 hours for disclosures to be sent. Loans received outside of this timeline may not be accepted.

*Appraisal transfers are considered on a case by case basis. The following documents are required for transfer approval: Appraisal Invoice, Appraisal, SSRs, and Signed Transfer Letter. Contact your Account Executive for additional details.